

Dear Parents & Carers,

You will now be aware that the Academy will be closed from Monday 23rd March with some key exceptions.

**Children MUST stay at home.**

**This is unless you are a key worker whose work is ESSENTIAL to the Covid-19 response AND there will be no one to look after them.**

Nursery will not be open at all.

We will do all we can to help the Covid-19 response but we have staff who have vulnerable relatives and children of their own that we need to protect too.

For this reason, you will be expected to provide proof that parents/ carers in a household are key workers.



**Gavin Williamson**  @GavinWilli... · 4h 

You should only send your child to school on Monday if you have to, because your work is critical to our COVID-19 response.

If you are able to keep your child at home, you should.

[#StayHomeSaveLives](#)



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It will not be possible for a child to arrive without previous communication and arrangements made. The Trust has provided a link on our academy website, under the news tab, for parents who are key workers to complete.

If workers think they fall within the critical categories, they should confirm with their employer that their specific role is essential for the continuation of public service. A letter to prove you are a key worker whose role is essential to the Covid-19 response will be required

to admit your child into school and this should be brought to registration on Monday 23rd March. (Please note that for emergency services, education and government workers photographic ID will be accepted).

**Arrangements for Monday:**

Because we do not know pupil or staffing levels, children will **only register** on Monday. There will be no breakfast club or after school care at all.

Registration will take place at St Albans infants site with proof of employment and employer documents stating your critical to the Covid 19 response.

Parents and carers need to register children at the following times:

**Year R 1, and 2** - 9.30 - 10.30

**Year 3 and 4** - 10.30 -11.30

**Year 5 and 6** - 11.30- 12.30

All children who are not free school meals must bring a packed lunch. Children who receive free school meals (FSM) will have a packed lunch provided. Universal free school meals (Year R-2) are not included in this offer. Only families who are registered as FSM, due to home circumstances.

FSM provision for non critical workers will be via packed lunches that can be collected from the front entrance. More details to follow. School will not be open for non critical FSM children. You will be expected to collect your lunch and immediately leave.

We **all** have a social responsibility to the wider community so I ask that you respect the government guidance around social distancing and do not allow your children to gather in the local community. We are operating under increasingly difficult circumstances so ask that you consider carefully if your child needs childcare support.

Thank you for your ongoing support.

Yours sincerely

Miss R Roberts     Mrs J Haywood     Mr S Mitchell